

# VALLEY RADIO CLUB OF EUGENE

## BY-LAWS

### Section 1: **Constitution.**

The Secretary shall keep the Constitution and By-Laws; make changes, additions, and amendments as directed; and have a copy available at all meetings.

### Section 2: **Membership.**

2.1 Persons having or expressing an interest in Amateur Radio shall be eligible for membership in the Valley Radio Club under one of the following categories.

(1) Voting or Family. A Voting or Family Membership consists of currently licensed amateurs. Family Membership is multiple amateur members residing under the same one, with one newsletter mailing.

(2) An Associate Member is defined as a student of amateur radio who has not attained a license. Voting Members must possess a valid Amateur Radio Operator's license, and only voting members shall be given a key to W7PXL station. Associate Members shall be persons interested in Amateur Radio but not licensed.

2.2 Members in the Voting and Family Membership categories holding current valid FCC Amateur Radio Operator's Licenses are eligible to vote on Club business. Unlicensed Family Members and Associate members will not be permitted to vote on Club business.

2.3 Membership in the Valley Radio Club shall be by written application, endorsed by a current club member, and submitted by the applicant at a regular Club meeting. At the next regular meeting attended by the applicant, the application will be voted upon by the eligible voting members present, and a favorable two-thirds [2/3] response shall constitute election to Club membership. The applicant, at the time of attaining membership shall be required to pay the pro-rata portion of the current dues period.

2.4 All members in good standing and holding a current valid FCC Amateur Radio Operator's License shall be permitted to operate the Club's station, W7PXL. Keys for access to the Club station may be checked out from the Trustee or his designated

agent. Permanent key holders include the Trustee, Elected Officers, Emergency Coordinator, and other Club members designated by the Club station's Trustee, with the concurrence of the President. Unlicensed Family Members and Associate Members are not permitted to check out keys to the Club station.

2.5 Members who become delinquent more than three months will be dropped from membership. To be re-instated, a dropped member must re-apply for membership and pay all delinquent dues for the current calendar year.

2.6 A Member may be expelled from the Club by a two-thirds [2/3] vote of the membership. A request for a hearing by that Member may be presented to the Club President. (As Amended 12/91)

### Section 3: **Dues.**

Dues are payable in advance for a calendar year, as follows:

Voting Membership	\$10.00
Family Membership	\$15.00
Associate Membership	\$10.00

A new Associate Member's dues shall be waived during the first three months of membership in the Club, after which the dues will be \$10.00 per year. (As Amended 12/91)

### Section 4: **Meetings.**

Regular meetings shall be held once a month.

### Section 5: **Elections.**

5.1 **Nominating Committee.** Each June, the President will appoint a nominating committee of at least 3 members of the Valley Radio Club to recommend at least one candidate for each office of the Club, for the term commencing the September meeting. The names of the nominees shall be published in the Valley Voice prior to the September meeting of the Club.

5.2 **Additional Candidates; Time of Voting.** Additional candidates for the offices may be nominated from the floor, prior to the voting at the September meeting. The election of new officers shall be held at the September meeting, the winner to be by a majority vote of the members for each office, providing a quorum is present.

5.3 **New Officers take Office.** Immediately after the

election in September, the newly elected officers shall immediately under take the tasks of their respective office. The former holder of such office shall transfer the files and materials of the office to his or her successor.

**5.4 Notices by Secretary.** The Secretary shall immediately give written notice to the Lane County Chapter of the American Red Cross of the names of the new officers, and shall confirm the reservation of the use of the Red Cross Classroom by the Club at its regular meetings on the first Friday of each month. The Secretary shall also give the ARRL written notice of the new officers in the form specified by the ARRL. [As Amended June 2, 2000]

#### Section 6: **Treasurer.**

**6.1 Checking Account; Deposit of Funds.** The Treasurer shall immediately deposit all money and receipts into the Club's checking account. Signatures of the President and Treasurer shall be on record at the bank, and signature of one will be required to withdraw funds. Upon election of new officers, those names will be changed. The Treasurer shall submit his or her books and accounts to an Audit Committee whenever the President directs.

**6.2 Payment of Bills.** The Treasurer shall pay monthly those regular recurring bills of the Club, including postage, membership badges, miscellaneous materials and the like. The Treasurer shall annually, in September or October, obtain from the Club Trustee of W7PXL, a current inventory of station equipment and its value, and thereafter pay the premium of insurance of the equipment when due. [As Amended June 2, 2000]

#### Section 7: **Disbanding of the Club.**

Should the Valley Radio Club of Eugene, Oregon disband, the Trustee shall obtain the fair market value for all club equipment and give that money to the Lane County Chapter of the American Red Cross. (As Amended November 7, 1986)

#### Section 8: **The Trustee; the Public Services Coordinator.**

**8.1 The Trustee.** A Trustee shall be appointed by the President, to serve a 2 year term from the time of appointment. The Trustee shall be an amateur extra class licensee, shall be designated as the trustee for the Club Station, W7PXL, and be authorized as the amateur responsible for the Club Station under

part 97 of the FCC rules. In addition, each September or October the Trustee shall update the inventory of the equipment currently in the Club Station, update its value, and provide a copy of that to the Club Secretary. [As Amended June 2, 2000]

**8.2 The Public Services Coordinator.** A Public Services Coordinator shall be appointed by the President, to serve a 2 year term from the time of appointment. The Public Services Coordinator shall supervise teams of Club members who shall carry out all public services of the Club. The teams shall be appointed by the President, and shall include an Emergency Communications Coordination Team [to take care of maintenance of our ARES membership, our general emergency preparedness, and the specifics of Red Cross support - simulated and real emergencies]; the Public Services Activities Team [to take care of the more or less regular general public services events, such as Field Day, Special Olympics, Club WAS and Activities Month, SET's, Jamboree on the Air, March of Dimes, etc]; and the Educational Activities Team [to conduct all aspects of training, whether on equipment in the shack, and general operating]. (As Amended March 3, 2000.)

## **9. Club Resources and Information.**

**9.1 Club Record Maintenance.** The Secretary shall keep and maintain in the records of the Club, along with all previous revisions, a copy of the current Member Handbook, including at least the following parts:

- 9.1.1 a roster of all members,
- 9.1.2 a copy of the current Club Constitution,
- 9.1.3 a copy of the current Club Bylaws,
- 9.1.4 a copy of the current Memorandum of Understanding with the Red Cross, and
- 9.1.5 a copy of any generally useful operations information approved by the Club Public Services Coordinator.

**9.2 Valley Voice; Club Web Site.** The President shall solicit Club members interested in helping with publishing the Valley Voice newsletter and maintaining the Club's Web Site. Thereafter, the President shall appoint interested members to publish the Valley Voice and to maintain the Club's Internet web site. [Added June 2, 2000]

August 2000 edition